

SECTION CHANGE FORM

Date: / /

I would like to change the section of the course whose code is due to the time conflict in my schedule with the following course whose information is given below.

*Signature of Course
Instructor*

<i>Course Code</i>	<i>Section</i>	<i>Date-Time</i>	

* The table above should include the information of the course that you have registered and received approval in the 2018-19/1 semester.

**** Notes:** There won't be any section changes for EE213-EE214, EE313-EE314, HIST2201-HIST2206, TURK 303-TURK 304 courses. You should contact the coordinating assistants of the laboratory courses for section changes. Turkish and History courses are offered in multiple groups to all departments. Students are expected to register to the suitable sections of Turkish and History courses. Section change requests due to a conflict with NTE/FE courses will be handled only if the department chair approves.

EE213 Assistant: Göktuğ Cihan Özmen

EE313 Assistant: Hande İbili

The change of section for the course with the code,, which is added and approved in 2018-19/1. semester schedule, from the section to the section is respectfully requested. (Section changes are only possible for EE courses)

<i>Course Code</i>	<i>New Section</i>	<i>Date-Time</i>	<i>Signature of Old Section Instructor</i>	<i>Signature of New Section Instructor</i>

Comments, if necessary:

Name – Surname:

Student Number:

Education Level:

e-mail:

Phone:

Signature:

Advisor Approval

Deadline for form submission is: 15.10.2018, 11.00

Late submissions will not be accepted.

The response to the section change request can be learned on 19/10/2018 from OIBS program number 61.

Before the instructors sign this form, be sure that your registration or add/drop (if any changes are made during add/drop period) is approved by your advisor.

Please submit 2018/1. Semester registration or add/drop approval print-out (“Semester Detail Info” and “Course Schedule” print-outs from OIBS program number 61) with this form.

The section changes with this form applies to EEE courses except EE 213, EE 313 courses.

**In the case of requested section change can not be fulfilled, a section change to another section, with matching schedule, can be implemented with the approval of the department chair. There is no objection period to section change results and there is no second round of section change requests.*

METU-EEE