

**TO THE ATTENTION OF STUDENTS WHO HAVE NOT COMPLETED THEIR THESIS SUPERVISOR ASSIGNMENT AND THESIS TITLE SPECIFICATION PROCEDURES**

Master students are required to complete their thesis supervisor appointment procedures until the end of first semester, while Ph.D. / Integrated Ph.D. students are required to do so until the end of the second semester.

Considering the periods mentioned above, students who do not complete their thesis supervisor assignment and thesis title specification procedures (For thesis studies) in 2017-2018/1<sup>st</sup> Semester through "71.0 Ms Phd Advisor Assignment" Program, will not be given the right to register courses in interactive registrations. These students must complete the following procedures and reach to Electrical-Electronics Engineering Department for final approval. Required procedures;

1) First, the "Advisor Assignment Form" must be obtained from the EEMB Student Affairs Office (D-116), filled in and signed by the coordinator and the instructor who will carry out the thesis studies

2) Through the "71.0 [Ms Phd Advisor Assignment](#)" program;

- Entering information

(Thesis area (Accepted option) - Enter thesis title specification, thesis supervisor appointment, abstract –summary information etc.)

- Completed approvals (student and appointed supervisor approval) must reach to D-107 (Dr. Nuray Özer Bereketli), for Thesis Title Approval Process (with the form described in item 1 of procedure).

**Department approval and submission to FBE board processes will be initiated after "Thesis Supervisor Assignment Form" submission.**

**Due date for these processes: 08.09.2017**

Students who have not completed their thesis supervisor assignment until this due date will not be able to register during the interactive registration and will remain unregistered.

**ATTENTION:** Graduate program students must complete courses and determine the thesis title related to their area(option) they were accepted. With the supervisor they have chosen, they can only carry out thesis studies in the area they were accepted. Thesis completion juries will be formed and evaluated in the field of accepted area.

**NOTE: STUDENTS WHO HAVE COMPLETED THEIR APPROVAL PROCEDURES MUST DO THE FOLLOWING IN EACH SEMESTER THEY REGISTER;**

\* MASTER STUDENTS must add the courses 5670500 "MSc. Thesis" (Associated faculty member group) AND 56708XX "Special Studies" (Associated faculty member code) in their registration.

\* PH.D. / INTEGRATED PH.D. STUDENTS must add the courses 5670600 "PhD Thesis" (Associated faculty member group) AND 56709XX "Advanced Studies" (Associated faculty member code) in their registration.

\* Students who have not YET achieved the eligibility to register for the 2<sup>nd</sup> Semester of the Master program (while they are at 1<sup>st</sup> Semester) or the 3<sup>rd</sup> Semester of the PH.D. program can complete the above mentioned procedures (while they are at 1<sup>st</sup> Semester and/or 2<sup>nd</sup> Semester). IN THIS CASE, THEY MUST ADD THE COURSES RELATED TO THEIR REGISTERED PROGRAM IN THEIR REGISTRATION EACH SEMESTER (Including the semester at which the procedures were completed).

**EEMB**